

**Occidental County Sanitation District  
(A Component Unit of the County of Sonoma)**

Independent Auditor's Reports, Management's  
Discussion and Analysis and Basic  
Financial Statements

For the Fiscal Year Ended June 30, 2022

**Occidental County Sanitation District  
For the Fiscal Year Ended June 30, 2022**

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## **Independent Auditor's Report**

Board of Directors  
Occidental County Sanitation District  
Santa Rosa, California

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of the Occidental County Sanitation District (the “District”), a component unit of the County of Sonoma, California, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the Occidental County Sanitation District, as of June 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Independent Auditor's Report** (continued)

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 10, 2022, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Pasenti & Brink* LLP

Santa Rosa, California  
October 10, 2022

## **Management's Discussion and Analysis**

**Occidental County Sanitation District  
Management's Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

As management of the Occidental County Sanitation District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2022. We encourage readers to consider the information presented here in conjunction with the District's financial statements and the accompanying notes to the financial statements.

**Reporting Entity**

The District is managed by the Sonoma County Water Agency (Sonoma Water), which provides administration, engineering, operational and maintenance services. The District is governed by a Board of Directors, which is the County of Sonoma Board of Supervisors. The District is considered an integral part of the County's reporting entity, resulting in the District's financial statements being included in the County's Annual Comprehensive Financial Report.

Please refer to the definition of the reporting entity within the notes to the financial statements for additional detail.

**Financial Highlights**

*Net Position*

The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$5,419,416 (*net position*). Of this amount, \$1,025,613 (*unrestricted net position*) may be used to meet the District's ongoing obligations to citizens and creditors.

*Revenues and Contributions*

The District recognized total revenues and capital contributions of \$1,320,895 during the fiscal year ended June 30, 2022. This amount includes \$390,042 in operating revenues, \$230,853 in nonoperating revenues, and \$700,000 in capital contributions. Nonoperating revenues consisted of \$5,853 in investment earnings and \$225,000 in intergovernmental revenues.

*Expenses*

The District incurred expenses totaling \$1,437,076 for the fiscal year ended June 30, 2022. This amount represents operating expenses related to the collection, treatment, disposal, and reclamation of effluent.

*Change in Net Position*

The District recorded an operating loss of \$1,047,034 for the fiscal year ended June 30, 2022. This loss was offset by net nonoperating revenues totaling \$230,853 and capital contributions of \$700,000, resulting in a decrease in net position of \$116,181.

**Occidental County Sanitation District  
Management's Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District's financial statements. The District's financial statements are comprised of three components: (1) management's discussion and analysis, (2) financial statements, and (3) notes to the basic financial statements.

*Management's Discussion and Analysis*

This section is intended to provide a narrative overview that users need to interpret the financial statements. Management's discussion and analysis also provides analysis of key data presented in the financial statements.

*Financial Statements*

The District is engaged only in business-type activities. The District accounts for its financial activity utilizing fund accounting, specifically enterprise fund accounting, to ensure and demonstrate compliance with finance-related legal requirements. An enterprise fund is a proprietary fund type used to report activities for which a fee is charged to external customers for goods or services provided. The focus of an enterprise fund is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flow. The financial statements presented are the *statement of net position; the statement of revenues, expenses and changes in net position; and the statement of cash flows*.

*Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

**Financial Analysis**

Net position may serve over time as a useful indicator of the District's financial position. In the case of the District, assets exceeded liabilities by \$5,419,416 at the close of the most recent fiscal year compared to net position of \$5,535,597 as of June 30, 2021. The \$116,181 decrease in net position can be primarily attributed to the District's operating loss of \$1,047,034 and contributions from Sonoma Water for operations and capital projects in the amount of \$925,000.

A significant portion of the District's net position (81.1% as of June 30, 2022, compared to 80.7% for June 30, 2021) reflects its net investment in capital assets (e.g., construction in progress and infrastructure). The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.



**Occidental County Sanitation District  
Management's Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

**Financial Analysis (continued)**

*Condensed Statements of Net Position*

	<b>June 30, 2021</b>	<b>June 30, 2022</b>	<b>Percentage Change</b>
Current and other assets	\$ 1,146,207	\$ 1,054,274	-8.0%
Capital assets, net	4,464,578	4,393,803	-1.6%
<b>Total assets</b>	<b>5,610,785</b>	<b>5,448,077</b>	<b>-2.9%</b>
Current liabilities	75,188	28,661	-61.9%
<b>Net position:</b>			
Net investment in capital assets	4,464,578	4,393,803	-1.6%
Unrestricted	1,071,019	1,025,613	-4.2%
<b>Total net position</b>	<b>\$ 5,535,597</b>	<b>\$ 5,419,416</b>	<b>-2.1%</b>

The balance of unrestricted net position of \$1,025,613 may be used to meet the District's ongoing obligations to citizens and creditors. As of June 30, 2022, the District reports positive balances in all of its categories of net position.

*Condensed Statements of Changes in Net Position*

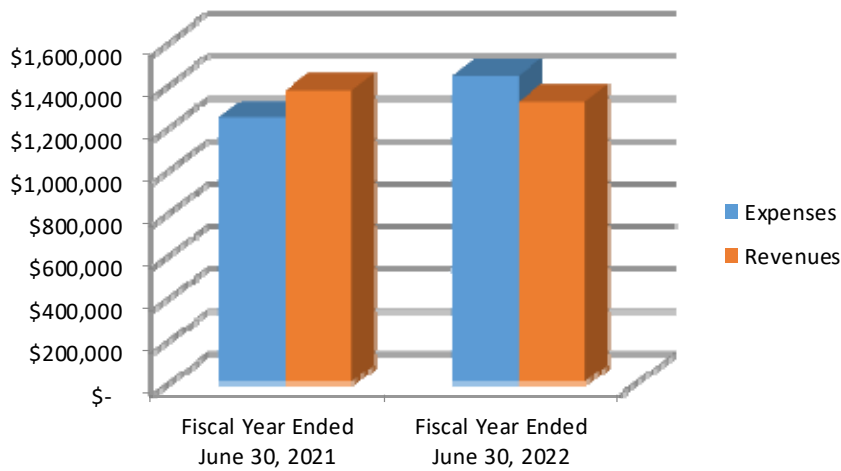
	<b>Fiscal Year Ended</b>		<b>Percentage Change</b>
	<b>June 30, 2021</b>	<b>June 30, 2022</b>	
Revenues			
Operating revenues	\$ 371,379	\$ 390,042	5.0%
Nonoperating revenues	998,328	230,853	-76.9%
<b>Total revenues</b>	<b>1,369,707</b>	<b>620,895</b>	<b>-54.7%</b>
Expenses			
Services and supplies	1,081,366	1,275,481	18.0%
Depreciation	161,596	161,595	0.0%
<b>Total expenses</b>	<b>1,242,962</b>	<b>1,437,076</b>	<b>15.6%</b>
Income (loss) before capital contributions	126,745	(816,181)	-744.0%
Capital contributions	2,000	700,000	34900.0%
Increase (decrease) in net position	128,745	(116,181)	-190.2%
<b>Net position, beginning of year</b>	<b>5,406,852</b>	<b>5,535,597</b>	<b>2.4%</b>
<b>Net position, end of year</b>	<b>\$ 5,535,597</b>	<b>\$ 5,419,416</b>	<b>-2.1%</b>

**Occidental County Sanitation District  
Management's Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

**Financial Analysis (continued)**

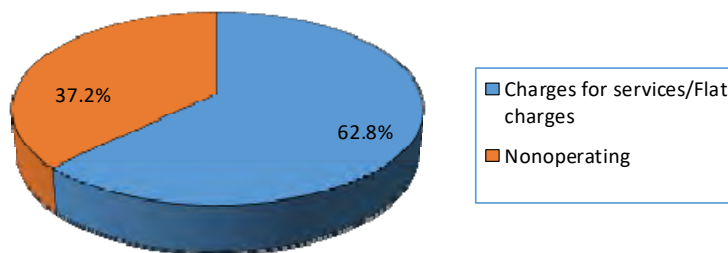
The District's net position decreased by \$116,181 during the fiscal year ended June 30, 2022 compared to an increase of \$128,745 during the fiscal year ended June 30, 2021. Intergovernmental revenues include funding received from Sonoma Water totaling \$225,000 in order to allow the District to meet its ongoing operating expenses.

*Expenses and Revenues*



Total expenses for the District increased by \$194,114 to \$1,437,076 for the fiscal year ended June 30, 2022 due primarily to increases in services and supplies. Services and supplies expense increased by \$194,115. This increase is due to an increase in waste hauling, in part due to emergency waste hauling from an atmospheric river in October 2021, and a feasibility study related to the Occidental-Graton Pipeline project.

*Revenues by Source*



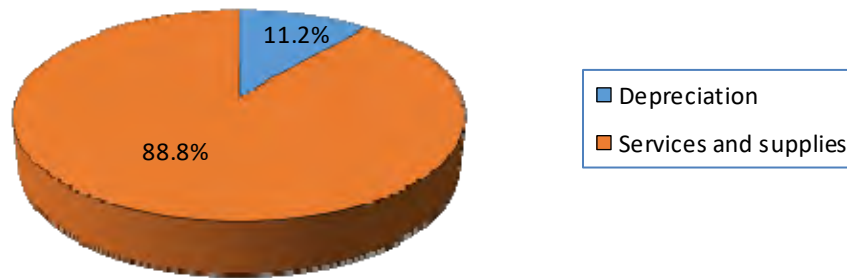
**Occidental County Sanitation District  
Management's Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

**Financial Analysis (continued)**

*Revenues by Source (continued)*

Revenues and capital contributions for the fiscal year ended June 30, 2022 totaled \$1,320,895, a decrease of \$50,812 from the preceding fiscal year's revenues of \$1,371,707. The rate based operating charges, representing 29.5% of the District's revenue, increased by \$18,663. The decrease in revenues and capital contributions was a result of intergovernmental revenues, representing 70.0% of District revenues, decreasing by \$67,000. Intergovernmental revenues consisted of a \$225,000 contribution from Sonoma Water toward operating costs and a \$700,000 contribution toward capital projects. Investment earnings decreased from the preceding year by \$350 due to a lower rate of return on pooled investments.

*Expenses by Function*



Total expenses for the District for the fiscal year ended June 30, 2022 totaled \$1,437,076. Costs associated with the collection, treatment, and disposal of effluent represent 88.8% of the District's costs. Annual depreciation expense on capital assets (\$161,595) represents 11.2% of total expenses.

**Occidental County Sanitation District  
Management's Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

**Capital Assets**

The District's investment in capital assets as of June 30, 2022, amounts to \$4,393,803 (net of accumulated depreciation).

*Occidental County Sanitation District's Capital Assets*

	June 30, 2021	June 30, 2022	Percentage Change
Intangible assets	\$ 279	\$ 279	0.0%
Construction in progress	253,416	344,236	35.8%
Infrastructure	6,414,336	6,414,336	0.0%
Machinery and equipment	115,824	115,824	0.0%
Accumulated depreciation	(2,319,277)	(2,480,872)	7.0%
<b>Total</b>	<b>\$ 4,464,578</b>	<b>\$ 4,393,803</b>	<b>-1.6%</b>

Additional information on the District's capital assets is in Note C of the financial statement footnotes.

**Next Year's Budget and Rates**

Budgeted gross expenses, including capital projects expenditures, for the District for the fiscal year ending June 30, 2023 have increased by \$387,198 (15.1%) for a total of \$2,954,538. The increase in operational expenses is due to an increase in intrafund transfers to fund capital projects. The increase in the construction fund is due to the Occidental-Graton Pipeline project.

The following table presents a comparison of the final budget for the fiscal year ended June 30, 2022 and the proposed budgeted expenses for the District for the fiscal year ending June 30, 2023.

	Fiscal Year Ended June 30, 2022	Fiscal Year Ending June 30, 2023	Increase / (Decrease)	Percentage Change
Operations	\$ 2,117,340	\$ 2,459,538	\$ 342,198	16.2%
Construction	450,000	495,000	45,000	10.0%
<b>Total</b>	<b>\$ 2,567,340</b>	<b>\$ 2,954,538</b>	<b>\$ 387,198</b>	<b>15.1%</b>

The sewer service fees were adjusted for the 2022/23 budget year by virtue of a Board approved increase of 4.9%.

**Occidental County Sanitation District  
Management’s Discussion and Analysis (Unaudited)  
For the Fiscal Year Ended June 30, 2022**

**Next Year's Budget and Rates (continued)**

The following table illustrates the sanitation service rates and estimated equivalent single-family dwellings for the District.

	<b>Fiscal Year Ended June 30, 2022</b>	<b>Fiscal Year Ending June 30, 2023</b>	<b>Percentage Change</b>
Rate per Equivalent Single-Family Dwelling	\$ 2,604	\$ 2,732	4.9%
Number of Equivalent Single-Family Dwellings	273	273	0.0%

**Request for Additional Information:**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Sonoma County Auditor-Controller-Treasurer-Tax Collector’s Office, ATTN: Client Accounting Division, 585 Fiscal Drive, Room 100, Santa Rosa, CA 95403.

**Occidental County Sanitation District**  
**Statement of Net Position**  
**June 30, 2022**

**Assets**

Current assets:

Cash and investments	\$	1,002,346
Accounts receivable		33,941
<hr/>		
Total current assets		1,036,287

Noncurrent assets:

Accounts receivable, noncurrent portion		17,987
Capital assets not being depreciated:		
Intangible assets		279
Construction in progress		344,236
Capital assets, net of accumulated depreciation:		
Infrastructure		4,049,288
<hr/>		
Total capital assets (net of accumulated depreciation)		4,393,803
<hr/>		
Total noncurrent assets		4,411,790
<hr/>		
Total assets		5,448,077

**Liabilities**

Current liabilities:

Accounts payable and accrued expenses		28,661
<hr/>		
Total liabilities		28,661

**Net Position**

Net investment in capital assets		4,393,803
Unrestricted		1,025,613
<hr/>		
Total net position	\$	5,419,416

The notes to the basic financial statements are an integral part of this statement.

**Occidental County Sanitation District**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**For the Fiscal Year Ended June 30, 2022**

<b>Operating revenues</b>	
Flat charges	\$ 289,148
Charges for services	100,894
<hr/>	
Total operating revenues	390,042
<hr/>	
<b>Operating expenses</b>	
Services and supplies	1,275,481
Depreciation	161,595
<hr/>	
Total operating expenses	1,437,076
<hr/>	
Operating loss	(1,047,034)
<hr/>	
<b>Nonoperating revenues</b>	
Investment earnings	5,853
Intergovernmental revenue - Sonoma Water	225,000
<hr/>	
Total nonoperating revenues	230,853
<hr/>	
Loss before capital contributions	(816,181)
<hr/>	
Capital contributions:	
Sonoma Water	700,000
<hr/>	
<b>Decrease in net position</b>	<b>(116,181)</b>
<hr/>	
<b>Net position - beginning of year</b>	<b>5,535,597</b>
<hr/>	
<b>Net position - end of year</b>	<b>\$ 5,419,416</b>
<hr/>	

The notes to the basic financial statements are an integral part of this statement.

**Occidental County Sanitation District**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended June 30, 2022**

<b>Cash flows from operating activities</b>	
Receipts from customers	\$ 425,905
Payments to Sonoma Water - services and supplies	(941,724)
Payments to suppliers	(380,284)
<hr/>	
Net cash used in operating activities	<hr/> (896,103) <hr/>
 <b>Cash flows from noncapital financing activities</b>	
Intergovernmental revenue - State of California	13
Intergovernmental revenue - Sonoma Water	225,000
<hr/>	
Net cash provided by noncapital financing activities	<hr/> 225,013 <hr/>
 <b>Cash flows from capital and related financing activities</b>	
Acquisition of capital assets	(90,820)
Contributions	700,000
<hr/>	
Net cash provided by capital and related financing activities	<hr/> 609,180 <hr/>
 <b>Cash flows from investing activities</b>	
Interest received	5,853
<hr/>	
Net decrease in cash and cash equivalents	<hr/> (56,057) <hr/>
<b>Cash and cash equivalents - beginning of year</b>	1,058,403
<hr/>	
<b>Cash and cash equivalents - end of year</b>	<hr/> \$ 1,002,346 <hr/>
 <b>Reconciliation of operating loss to net cash used in operating activities</b>	
Operating loss	\$ (1,047,034)
Adjustments to reconcile operating loss to net cash used in operating activities:	
Depreciation	161,595
Change in assets and liabilities:	
Decrease in accounts receivable	35,863
Decrease in accounts payable and accrued expenses	(46,527)
<hr/>	
Net cash used in operating activities	<hr/> \$ (896,103) <hr/>

The notes to the basic financial statements are an integral part of this statement.



**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note A. Summary of Significant Accounting Policies**

The Occidental County Sanitation District (the District) conforms to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. A summary of significant accounting policies is included below.

*Defining the Financial Reporting Entity*

The District is managed by Sonoma Water, which provides engineering, administration, operational, and maintenance services. The District is a distinct legal entity from Sonoma Water and was formed by action of the Sonoma County Board of Supervisors. The District is responsible for maintaining and operating the local sanitation collection systems, pump stations, and treatment plants.

*Component Unit Reporting*

The District is governed by a Board of Directors (the Board) which is the County of Sonoma (the County) Board of Supervisors. The exercise of this oversight responsibility causes the District to be an integral part of the County's reporting entity. Therefore, the District's financial statements are also included in the County's Annual Comprehensive Financial Report as a discretely presented component unit.

*Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

The District uses a proprietary (enterprise) fund to account for its activities. An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. Enterprise funds are required for any activity whose principal external revenue sources meet any of the following criteria: (1) issued debt is backed solely by fees and charges, (2) the cost of providing services for any activity (including capital costs such as depreciation or debt service) must be legally recovered through fees or charges, or (3) if the government's policy is to establish activity fees or charges designed to recover the cost of providing services.

The District's financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. All assets and liabilities associated with the operation of the District are included on the statement of net position. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Proprietary funds distinguish operating from nonoperating revenues and expenses. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District are flat charges and charges for services. Operating expenses for the District include expenses relating to the collection, treatment, disposal, and reclamation of effluent as well as administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note A. Summary of Significant Accounting Policies (continued)**

*Cash and Investments*

The District's cash and investments are pooled with the Treasurer of Sonoma County. The County Treasurer also acts as a disbursing agent for the District. The fair value of the investments in the pool is determined quarterly. Realized and unrealized gains or losses and interest earned on pooled investments are allocated quarterly to the District based on its respective average daily balance for that quarter in the County Treasury Investment Pool (the Treasury Pool), an external investment pool.

In accordance with GASB Statement No. 31, “*Accounting and Financial Reporting for Certain Investments and External Investment Pools*” and GASB Statement No. 72, “*Fair Value Measurement and Application*”, investments are stated at fair value in the statement of net position and the corresponding changes in the fair value of investments are recognized in the year in which the change occurred. The District follows the practice of pooling cash and investments of all funds with the County Treasurer. The fair value of investments is determined annually. Interest earned on pooled investments is allocated quarterly to the appropriate funds based on their respective average daily balance for that quarter.

For purposes of the statement of cash flows, the District considers all pooled cash and investments as cash and cash equivalents because the Treasury Pool is used as a demand deposit account. Restricted cash and investments with a maturity of three months or less when purchased are also treated as cash and cash equivalents.

*Accounts Receivable*

Accounts receivable consists of uncollected fees for sanitation services and flat charges. Flat charges are established annually by the Board and are billed through the County's property tax system. The District does not record an allowance for uncollectible receivables as it deems all receivables as fully collectible.

*Capital Assets*

Capital assets include land, land improvements, buildings and improvements, machinery and equipment, infrastructure, and intangible assets. Assets that are purchased or constructed are reported at historical cost or at estimated historical cost if actual historical cost is not available. Capital projects spanning multiple years are recorded as construction in progress. Donated capital assets are valued at their estimated fair value on the date of donation.

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note A. Summary of Significant Accounting Policies (continued)**

*Capital Assets (continued)*

Maintenance and repair costs are charged to operations when incurred. Improvements to existing assets that significantly increase performance, change capacities or extend useful lives are capitalized. Upon sale or retirement of capital assets, the cost and related accumulated depreciation are removed from the respective accounts and any resulting gain or loss is included in the results of operations.

Intangible assets are stated at cost or estimated historical cost (except for intangible right-to-use lease assets). Intangible right-to-use lease assets are initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the right-to-use lease asset is amortized on a straight-line basis over the shorter of the lease term or the useful life of the underlying asset. Intangible assets for the District consist of permanent easements. Permanent easements, including dedicated easements, are stated at cost, estimated historical cost, or fair value and are not amortized.

The capitalization thresholds and estimated useful lives for capital assets are as follows:

	Capitalization Threshold	Estimated Useful Life
Land	\$ -	N/A
Land improvements	25,000	15 to 50 years
Buildings and improvements:		
Buildings	25,000	50 years
Building improvements	25,000	15 to 20 years
Machinery and equipment	5,000	5 to 20 years
Infrastructure	100,000	25 to 75 years
Intangible assets:		
Computer software	25,000	3 to 10 years
Temporary easements	-	Life of easement
Permanent easements	-	N/A
Right-to-use leases	25,000	Shorter of the lease term or the useful life of the underlying asset
Construction in progress	Projects expected to exceed the capitalization threshold for the applicable asset class	N/A

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note A. Summary of Significant Accounting Policies (continued)**

*Net Position*

Net position represents the difference between (a) assets and deferred outflows of resources, and (b) liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation. Net position is reported as restricted when there are limitations imposed on its use, either through enabling legislation adopted or through external restrictions imposed by creditors, grantors, or laws or regulation of other governments.

*Budget and Budgetary Accounting*

The Board adopts a budget annually to be effective July 1<sup>st</sup> for the ensuing fiscal year for the District. The general manager of Sonoma Water is authorized to transfer budgeted amounts of the District except for transfers between funds or major expense classes (e.g. transfers between capital assets and operating expenses). Such transfers require approval by the County Administrator and/or the Board.

*Intergovernmental Revenues*

Intergovernmental revenues represent contributions from Sonoma Water, state, or federal government for operations.

*Capital Contributions*

Capital contributions represent financial resources obtained from external sources that are not related to the operations of the District. It is the policy of the District to recognize capital contributions on an accrual basis (when all applicable eligibility requirements are met).

*Use of Estimates*

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Note B. Cash and Investments**

The District follows the practice of pooling cash and investments with the County Treasurer. The Investment Oversight Committee has regulatory oversight for all monies deposited into the Treasury Pool.

Interest income earned on pooled cash and investments is allocated quarterly based on the average daily balance of the District during the quarter.

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note B. Cash and Investments (continued)**

*Investment Guidelines*

The District's pooled cash and investments are invested pursuant to investment policy guidelines established by the Treasurer and approved by the Board. The objectives of the policy are, in order of priority: safety of capital, liquidity and maximum rate of return. The policy addresses the soundness of financial institutions in which the Treasurer will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

Permitted investments include the following:

- U.S. Treasury and Federal Agency securities
- Bonds and notes issued by local agencies
- Registered state warrants and municipal notes and bonds
- Negotiable certificates of deposit
- Bankers' acceptances
- Commercial paper
- Medium-term corporate notes
- Local Agency Investment Fund (State Pool) deposits
- Repurchase agreements
- Reverse repurchase agreements
- Securities lending agreements
- Mutual funds and money market mutual funds
- Collateralized mortgage obligations
- Collateralized time deposits
- Joint powers agreement
- Investment Trust of California (CalTRUST)
- Obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation or Inter-American Development Bank

A copy of the County Investment Policy is available upon request from the Treasurer at 585 Fiscal Drive, Room 100, Santa Rosa, California 95403.

As of June 30, 2022 the fair value of the District's cash and investments was \$1,002,346, which includes an unrealized loss fair value adjustment of \$10,366. Funds are held in the Treasury Pool managed by the Treasurer, which is not rated by credit rating agencies, and had a weighted average maturity of 651 days as of June 30, 2022. The credit rating and other information regarding specific investments maintained in the Treasury Pool as of June 30, 2022 are disclosed in the County's Annual Comprehensive Financial Report.

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note B. Cash and Investments (continued)**

*Interest Rate Risk*

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity its fair value is to changes in market interest rates. One of the ways that the County Treasurer manages the District's exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments, and by timing cash flows from maturities so that a portion of the portfolio is maturing, or coming close to maturity, evenly over time, as necessary, to provide the cash flow and liquidity needed for operations.

*Custodial Credit Risk*

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as the Treasury Pool).

*Credit Risk*

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Treasury Pool does not have a credit rating. The District follows the County's policy to purchase investments with the minimum ratings required by the California Government Code. The credit ratings of investments held and other information regarding the Treasury Pool for the fiscal year ended June 30, 2022 are disclosed in the County's Annual Comprehensive Financial Report.

*Fair Value Measurements*

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The District has a recurring fair value measurement for its investment in the Sonoma County Treasury Pool which is valued using significant other observable inputs (Level 2).

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note C. Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2022 was as follows:

	July 1, 2021	Increases	Decreases	Transfers & Reclassification	June 30, 2022
Capital assets, not being depreciated:					
Intangibles	\$ 279	\$ -	\$ -	\$ -	\$ 279
Construction in progress	253,416	90,820	-	-	344,236
Total capital assets, not being depreciated	253,695	90,820	-	-	344,515
Capital assets being depreciated:					
Infrastructure	6,414,336	-	-	-	6,414,336
Machinery and equipment	115,824	-	-	-	115,824
Less accumulated depreciation for:					
Infrastructure	(2,205,225)	(159,823)	-	-	(2,365,048)
Machinery and equipment	(114,052)	(1,772)	-	-	(115,824)
Total capital assets, being depreciated, net	4,210,883	(161,595)	-	-	4,049,288
Total capital assets, net	\$ 4,464,578	\$ (70,775)	\$ -	\$ -	\$ 4,393,803

Depreciation expense amounted to \$161,595 for the fiscal year ended June 30, 2022.

**Note D. Related Party Transactions**

The District is a special district under the Board of Supervisors, and as such, has the same board members as the County. Both the District and Sonoma Water are component units of the County, and therefore, are considered related parties.

The District is managed by Sonoma Water, which provides administration, engineering, operational, and maintenance services. The District does not incur any payroll expenses. Sonoma Water charges the District for services based on direct labor plus overhead for Sonoma Water labor applied to District activities. The overhead rate is reviewed periodically by management to determine its effectiveness.

During the fiscal year ended June 30, 2022, the District paid \$941,724 to Sonoma Water for operational services and \$90,820 for acquisitions and construction of capital assets. Of the operational services charges, \$165,693 was related to an agreement to truck sewage to the Airport-Larkfield Sanitation Zone.

During the fiscal year ended June 30, 2022, the District received funding from Sonoma Water to allow the District to meet its operating expenses and construction projects. The total funding received by the District amounted to \$925,000 for the fiscal year ended June 30, 2022.

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note E. Commitments and Contingencies**

*Commitments*

The District has two active construction projects as of June 30, 2022. The first project is the development and implementation of automation improvements at the treatment plant and the second project is an Occidental-Graton wastewater conveyance pipeline construction project. As of June 30, 2022 the District's commitments to construction projects included \$344,236 spent to date, with no remaining commitments. The balances spent to date include both internal expenses and expenses paid to outside contractors.

Commitments related to District operations were \$25,070 as of June 30, 2022.

*Contingencies*

A Cease and Desist Order (CDO) RI-2012-0102 issued by the North Coast Regional Water Quality Control Board (NC Regional Board) required the District to construct a compliance project to address historical discharge permit violations. The NC Regional Board adopted CDO RI-2018-0007, which superseded CDO RI-2012-102, postponed the compliance project due date six months, and required a pollution prevention plan project. The District completed the compliance project in 2018. The District staff entered into an agreement with Gold Ridge Resource Conservation District to execute the pollution prevention plan project. Gold Ridge Resource Conservation District has constructed the pollution prevention project and plans to implement the vegetation plan this coming season followed by two years of monitoring to complete the pollution prevention project.

*Other Regulatory Matters*

The District is subject to Section VII of the Endangered Species Act. Section VII requires that all affected agencies, including the District, consult with fish and wildlife officials before performing any work which might disrupt or harm any endangered or threatened species or their habitat. The District is also subject to Section X of the Endangered Species Act which deals with habitat conservation planning.

**Note F. Risk Management**

The District is exposed to various risks of loss related torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District is covered by the County's self-insurance program, which is accounted for in the County's Risk Management Internal Service Fund. The District is covered under this program for general liability, auto liability, public employees' performance/dishonesty and property insurance.

The County maintains a self-insured retention of \$1,000,000 per occurrence for general and automobile liability. Excess liability coverage is maintained through participation in the California State Association of Counties, Excess Insurance Authority (CSAC-EIA). Limits of this coverage are \$25,000,000.



**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note F. Risk Management (continued)**

The County maintains "All Risk" property insurance including flood and earthquake through participation in the CSAC-EIA Property Insurance Program. Limits of coverage are \$600,000,000 per occurrence for All Risk, \$225,000,000 for flood (limits vary in FEMA flood zones) and earthquake coverage with shared limits of \$665,000,000. Deductibles for these perils are \$50,000 per occurrence.

The County of Sonoma is permissibly self-insured for workers' compensation for its employees and volunteers. Excess workers' compensation coverage is obtained through participation in the CSAC-EIA.

The District pays an annual premium to the County for this insurance coverage. Settled claims have not exceeded this coverage for any of the past three fiscal years.

**Note G. Future Governmental Accounting Standards**

The Governmental Accounting Standards Board (GASB) has released the following standards which will be implemented in future financial statements:

*GASB Statement No. 94 – Public-Private and Public-Public Partnerships and Availability Payment Arrangements*

The requirements of this statement are effective for the fiscal year ending June 30, 2023. Statement No. 94. improves financial reporting by (1) addressing issues related to public-private and public-public partnership arrangements and (2) providing guidance for accounting and financial reporting for availability payment arrangements.

*GASB Statement No. 96 – Subscription-Based Information Technology Arrangements*

The requirements of this statement are effective for the fiscal year ending June 30, 2023. Statement No. 96. provides guidance on the accounting and financial reporting for subscription-based information technology for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset- an intangible asset- and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, "Leases", as amended.

*GASB Statement No. 99 – Omnibus, 2022*

The requirements of this statement are effective for the fiscal year ending June 30, 2023. The objective of this statement is to enhance comparability in accounting and financial reporting and improves the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB statements and (2) accounting and financial reporting for financial guarantees.

**Occidental County Sanitation District  
Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2022**

**Note G. Future Governmental Accounting Standards (continued)**

*GASB Statement No. 100 – Accounting Changes and Error Corrections – An Amendment of GASB Statement No. 62*

The requirements of this statement are effective for the fiscal year ending June 30, 2024. The objective of this statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.



## **Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

### **Independent Auditor's Report**

Board of Directors  
Occidental County Sanitation District  
Santa Rosa, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Occidental County Sanitation District (the "District"), a component unit of the County of Sonoma, California which comprise the statement of net position as of June 30, 2022, the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the notes to the financial statements, and have issued our report thereon dated October 10, 2022.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit  
of Financial Statements Performed in Accordance with  
*Government Auditing Standards*** (continued)

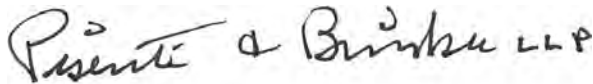
**Independent Auditor's Report** (continued)

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Santa Rosa, California  
October 10, 2022